

**Milford Water/Wastewater Commissioners’  
Meeting Minutes  
September 13, 2016**

Present: Robert E. Courage, Chairman  
Michael E. Putnam, Vice-Chairman  
Dale A. White, Commissioner  
David Boucher, Director  
Evelyn Gendron, Recording Secretary  
Dave Bosquet, Videographer

**Call to Order**

Chairman Courage called the meeting to order at 6:00 p.m.

**RSA 91-A:3, II(d) Land** Upon motion by Vice-Chairman Putnam at 6:01 p.m. to enter into non-public session for the purpose of discussing land, seconded by Commissioner White, the motion unanimously passed 3/0. At 6:50 p.m., Mr. Putnam made the motion to exit the non-public session to return to the public meeting session, with Commissioner White seconding the motion. All voted in favor. No decisions were made in the non-public session.

**Press and Public Comments** – None

**Decisions/Approvals**

**Approval of Minutes** – Upon motion made by Vice-Chairman Putnam and seconded by Commissioner White, it was unanimously voted 3/0 to approve the minutes of the August 30, 2016 commissioners’ meeting as presented. The commissioners signed the August 16, 2016 minutes amended/approved during the August 30<sup>th</sup> meeting.

**Water Users Fee/Tax Collector’s Warrant** – The commissioners signed the Tax Collector’s Warrant for collection of taxes in the matter of water users fees for the August 2016 Bill Commitment 160831 in the amount of \$171,439.17 and for the August 2016 Final Bills issued in the amount of \$1,622.63.

**Sewer Users Fee/Tax Collector’s Warrant** – The commissioners signed the Tax Collector’s Warrant for collection of taxes in the matter of sewer users fees for the August 2016 Bill Commitment 160831 in the amount of \$175,485.29 and for the August 2016 Final Bills issued in the amount of \$1,648.58.

**Sewer Abatement Request – 20 Valhalla Drive** – Upon motion by Vice-Chairman Putnam, seconded by Commissioner White, the motion unanimously passed 3/0 to approve the requested 564 cubic feet of sewer usage for abatement relative to lawn care, in the amount of \$10.60, as presented.

## **Discussion/Information Items**

**HVAC Project Update** – The commissioners were apprised of the punch list progress. J. Lawrence Hall will redesign two of the admin building HVAC units to avoid future leaks from affecting computer equipment. One unit that leaked twice, resulting in damaged ceiling tiles and water-saturated carpeting.

**Ultra-Violet Disinfection Project Update** – Project progress details, completed and anticipated, were discussed. Mr. White recently enjoyed a brief, onsite tour.

**Activities Report** – Reviewed and discussed; no issues.

**Miscellaneous Water Utilities Department Projects** – The collection system crew will be extending the Mont Vernon Street sewer main. The compost garage is being repaired and stained. Chairman Courage inquired of the recent Milford/Pennichuck water usage/pumping comparison. Curtis Well numbers have increased while the Pennichuck numbers have increased.

**Adjournment:** At 7:10 p.m. Vice-Chairman Putnam made the motion to adjourn the meeting, seconded by Commissioner White. All voted in favor.

**Future Appointments/Meetings:** **Tuesday, September 27, 2016 at 6:00 p.m.** The Commissioners' next meeting will be held at the Water Utilities Department, 564 Nashua Street.

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Robert E. Courage, Chairman

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Date

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Michael E. Putnam, Vice-Chairman

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Date

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Dale A. White, Commissioner

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Date